**Ai MIYAGI**

9-1-1 Sakuragaoka

Aoba-ku, Sendai, Miyagi

aimiyagi(at)somemail.com

(022)277-6207

080-xxx-xxxx

**EDUCATION**

April 20xx to Present Miyagi Gakuin Women’s University, Sendai

(Expected graduation: Major in Modern Business

March 202x) Emphasis: English

April 201x-March 201x Kita High School, Sendai

**EMPLOYMENT**

4/201x to present

Employer: Talky Conversation School, Sendai

Position: Front desk staff

Responsibilities:　Reception, Guidance for new students, Studio

 maintenance

**SKILLS/ EXPERIENCES/ CERTIFICATES**

Intern, JALT (Japan Association for Language Teaching) 2017 International Conference, Tsukuba, Nov. 17-20, 201x. (Certificate awarded)

 Responsibilities: Reception

 Cloak room staff

 Answering questions in English for foreign participants

Participated in a group presentation in English, “What do our students really think about Japanese education.” Tohoku English Language Teaching EXPO, St. Urusula High School. Dec. 10, 20xx. Served as an intern at same conference: (Presentation and Internship certificates awarded).

Responsibilities: Time keeper, Helping presenters with technical problems

Study abroad: Sky Education Language School, Gold Coast Australia,

 Feb.-March, 201x. Studied English and culture.

Study Abroad: Malta Language Center, Malta, Feb.-March 2018.

 Studied English and culture.